



## Board of Directors Meeting Minutes

Location: TRIO Office

Date and Time: July 17 at 4:00 PM

Attendees: Mayca, Sandra, Linda, Jorge, Maria, Steve

1. Call to order at 4:05pm
2. Roll call (quorum) - quorum was established
3. Approval of Agenda: Moved: Linda , 2nd: Steve, voted in favor unanimously
4. Reading of minutes from previous meeting - Moved: Steve, 2nd: Mayca, voted in favor unanimously
5. Reports
  - a. Finances
  - b. Day of Service
    - i. Overall and feedback - 1121 hours of work that went into the planning, execution, and after action for the Day of Service.
      1. Pros: Volunteer engagement (14 sites and 160 volunteers), program quality
      2. Cons: Improve keynote speaker (translation and shorter), get professional photographer(s), use Mijo students as leaders of volunteer sites
    - ii. Finances - made \$38,900 from Day of Service event, with only \$5000 in expenses - large return on investment.
  - c. Fayetteville Trip recap of surveys - overall it improved students' desire to go to college. The students felt more reassured about financial aid and application process. We also had a 20% increase in interest to attend college.
  - d. ALICE final notes - the pilot program has reached it's completion and the 3 Mijo students that participated gave us the opportunity .
    - i. Important to capture photos for our social media!
  - e. Mijo Program Cohorts update
    - i. Discussed Mijo resources (Maia Learning, Corsava, Khanmigo, Magoosh, HAB, Strong Interest Inventory, Google Classroom). Cost per student is about \$100. Moved to approved expenditure on this: Moved - Maria Wyrens, Seconded - Linda, voted in favor unanimously
    - ii. Retreat ideas - we will continue exploring venues and dates
  - f. Scholarships - discussed the process that selected the scholarship recipients and also an issue with a student that submitted a transcript but we didn't receive it. We discussed next steps with that specific student to maintain a good reputation and decide on what to give her, if anything.
6. New Business



- a. Plan for rest of the year and future
    - i. Contracted person (Program Coordinator) - discussion on the price for a contracted part time person (164 hours)
    - ii. Physical Location (Exalt)
  - b. Fall ACT Workshop
  - c. Scholarships gala: thinking about doing a ribbon cutting and presentation of the students - maybe during early August (before school starts)
  - d. Guidelines for other non-profit sponsorships - establish a policy statement that is approved by the Board of Directors on how we use money with nonprofits.  
Sandra will create a guideline for the Board's approval. If we donate money, then we would need EIN number and other rules to make sure that it is a deductible.
  - e. Unidos US - provide a one-pager and research with recommendations on becoming a nongrantee.
  - f. MOU with Exalt - Moved to approve: Move - Steve, 2nd - Jorge, Approved unanimously.
7. Comments and Announcements
    - a. Next Meeting - TBD in October
  8. Adjournment - Moved: Steve, 2nd: Mayca, Approved unanimously.